



Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

Newsletter Issue No. 16 • August 2011



REGIONAL LOGISTICS PLANNING

Linking resources, expertise & information

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Universal Logistics Standard

The Regional Logistics Program focuses on defining a **Universal Logistics Standard**, which is a combination of core *strategies* required for an effective emergency logistics response, core *components* used to execute the strategies, and *annexes and tools* that support implementation. The result is a robust capability to get the right resources to the right place at the right time.

We are pleased to announce the launch of our official Program Website! The website provides us with a new platform to share information and expertise that relates to disaster logistics issues around the country. The site also provides a forum for emergency management professionals and logisticians to discuss relevant topics and exchange ideas on how to address challenges in our field. Please take a moment to visit our site and register to join the discussion at www.emergencylogistics.org.

Concept of Operations (CONOPS)

On August 16th the CONOPS planning team met to discuss the first draft of the *Strategy for Private Sector Integration*. This document will be an annex to the Program's Capstone document and will contain guidance for jurisdictions interested in partnering with the private sector. Additionally, the planning team discussed the Program's functional needs integration strategy, which examines the specifics of sourcing durable medical equipment during a catastrophic incident.

Intermodal Infrastructure Report:

This month the Program received an updated draft of the *Waterway Infrastructure Report* from the vendor. The draft included, among other things, information on ports in and around the Region, variables for cargo throughput capability, and criteria to assess regional waterway facilities. To receive a list of evaluation sites, or for additional information, please contact Jim Penta.

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing, and training efforts began.

The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

Commodity Point of Distribution (C-POD)

Individual planning team member feedback and comments are being incorporated into the final draft of the C-POD plan. On **August 31st at 1400**, the planning team will meet to review and discuss the final draft of the plan and field operations guide. The next planning team meeting will be held on **September 21st at 1400**.

Pre-Scripted Mission Request (PSMR) Project

On August 9th the PSMR planning team met to review drafts of the final nine pre-scripted mission requests being developed as part of this project. These mission requests focused on resources including fire fighting support, equipment for C-PODs, communication equipment and staff support. All draft forms are now being updated based on planning team feedback, and will then be submitted for final review before being formatted. The next planning team meeting will take place in September.

Logistics Center (LC)

The Logistics Center planning team held its kick-off meeting on August 10th. The planning team includes members from the ALERT planning team and other RLP planning initiatives, in addition to finance experts from New York and logisticians from Washington State and FEMA Region X who are working on similar initiatives. The planning team is examining the resource request process from the field to the EOC to identify the best process for an LC to follow. **The next LC planning team meeting will take place on September 28th at 1400.**

Area Logistics Emergency Response Team (ALERT)

The concept for ALERT was presented to the RCPT, and planning team members have turned their attention to the creation of the *LC Plan*. These two initiatives work together to help jurisdictions handle an increase in resource requests. As the LC process is further defined, the training program for ALERT members will continue to be clarified. The ALERT planning team will continue to work on the LC through the end of 2011 and reconvene in January 2012 to focus on the ALERT concept.

Regional Resource Management Solution (RRMS)

In the wake of a busy July, when both the IPAWS and UICDS platforms were examined as potential solutions for the Region's information-sharing needs, August has been a relatively quiet month for the RIMS planning team. However, work within the Program still continues, as the *Regional Interoperability and Resource Management Assessment* paper is currently being revised for final release this winter. Within the Region, as planning partners begin to pilot various potential interoperability solutions, Michal Schultz (VROC lead) has developed a web form to capture and share information on initiatives and pilots within our Region. This information will be made available to planning partners and will provide an opportunity for jurisdictions to share successes and learn from the challenges planning partners have faced while exploring interoperability options. If you are involved in a pilot or exploratory effort for interoperability and are willing to share this information, or if you would like to join the RIMS planning team for visibility into these efforts, please contact Alexander Marks.

Regional Asset Database Project (RADP)

The *RADP Strategy Document* has been reviewed and approved by Program management and will soon be published. Findings from the project will transition into the next phase of the resource request management effort data exchange and interoperability. RADP planning team members are encouraged to join the Regional Information Management Solution (RIMS) planning team.

Staging Area/Receiving and Distribution Center (RDC)

This month, Alexander Marks met with representatives from FEMA Region X in Washington State, gathering information on best practices for contracting cross-docking operations, managing drivers, setting up proper ground support and coordinating the information flow at a staging area. Marks also shared information on development of the Receiving and Distribution Center Field Operations Guide (RDC FOG) with SMEs from FEMA Region IV, FEMA Region X, and one of FEMA's Incident Management Assistance Team (IMAT). Valuable insights from these collaborators have been incorporated into the RDC Field Operations Guide, which is nearing completion. Once complete, the FOG will be submitted to the planning team for further feedback. The final document will be presented at the **next planning team meeting, scheduled for September 15th at 1400.**

Credentialing

The Credentialing Annex has been approved by the RCPT and is being formatted for final publication. The planning team will reconvene on **September 15th at 1100** to receive the final document and to discuss next steps for the team.

Volunteer and Donations Management (VDM)

The VDM suite of documents is being prepared for final publication. The planning team will meet on October 5th to discuss next steps for the team.

Logistics Intern Program

The Regional Logistics Program is now accepting applications for interns interested in joining the Program for the Fall 2011 period. The deadline for applications is September 9, 2011. For more information, to refer a candidate, or to submit your resume for consideration please contact Detgen Greeff at Dbannigan@regionalcatplanning.org.

September 2011 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14	CRED PTM9 1100-1200 RDC PTM12 1400-1500	16
19	20	21	22	23
26	27	28	29	30
		C-POD PTM13 1400-1500		
		LC PTM2 1400-1500		

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- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents; all documents mentioned in this newsletter are available on the VJPO.
- ✧ For access to the VJPO or for more information on joining a planning team, please email RCPLogistics@RegionalCATPlanning.org.
- ✧ *Please note:* planning team participation is open to all.