



# Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

Newsletter Issue No. 13 • May 2011



*Welcome and introductions by FEMA Administrator Craig Fugate*



*Welcome and introductions by Bergen County Executive Kathleen Donovan*



*Opening session of LogCon2011*

## LogCon 2011

On May 9th and 10th the Regional Logistics Program welcomed over 225 attendees and speakers from over 100 agencies around the country to *LogCon 2011: A Universal Approach to Disaster Logistics*. For the first time, emergency management professionals in local, state, and federal government and the private and nonprofit sectors came together to share best practices and work towards achieving a universal approach to disaster logistics planning.

The discussions that took place at LogCon will help us continue to build and strengthen the *Universal Logistics Standard*; the Program will release a short LogCon after-action report (AAR) in June, documenting lessons learned and next steps. In the meantime, presentations and summaries of panel sessions will be available on [www.logcon2011.org](http://www.logcon2011.org).

Thanks to all of our planning partners for making the event a success!



*(left to right) Mitch Erickson of DHS S&T, Charles B. McKenna of NJOHSP, and Lt. Col Jerome Hatfield of NJSP-OEM. (bottom left to right) Joseph Picciano of NJOHSP, Kathleen Donovan of Bergen County, and Scott DiGiralomo of NNJ UASI*



*Regional Logistics Program Advisor, Kelly McKinney, speaking on "Creating a Universal Logistics Standard"*



*Ron Goins, FEMA Logistics Management Directorate speaking at the breakout session, "Making Federal Programs Work for You"*

***Additional photos are on page 4.***

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing, and training efforts began.

The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

## Pre-Scripted Mission Request (PSMR) Project Launch

The PSMR project held its kick-off meeting on May 17th.

The objective of the PSMR project is to build upon 23 existing pre-scripted requests, and create an additional 25 PSMRs for use by local and state emergency management agencies during catastrophic incident response. When mission requests are vetted as a pre-incident preparedness activity, the resulting PSMR templates expedite the resource request process during an incident.

The planning team presently has 22 members and is led by Tom Rinaldi. If you are interested in contributing to this initiative and joining the planning team, please contact Tom at [trinaldi@regionalcatplanning.org](mailto:trinaldi@regionalcatplanning.org) or 347-231-0266. **The next planning team meeting will be held on June 14th at 1400.**

### Website

Development of the Regional Logistics Program Website continues to progress rapidly. Beta testing will begin in the second week of June and require testers to spend one hour via Webinar with the developers. This process will allow the developers to improve the function of the Website based on feedback from the testers. If you are an executive, EOC logistician, or field logistician, and are interested in becoming a beta tester, please contact Pearl Cheng or Detgen B. Greeff. **The Website is scheduled to go live in July.**

### Credentialing

The *Credentialing Annex* has been reviewed and approved by the RCPT. A one-page "Executive Overview" and a two-page "Brief", available on the VJPO, were compiled to provide a snapshot of the *Credentialing Annex* to executive-level decision makers.

### Concept of Operations (CONOPS)

#### Intermodal Infrastructure Reports: Waterway

Site visits to assess the ability of the Region's waterway infrastructure to transport freight after a catastrophe have begun. A first draft of the report has also been developed and is under review by the Regional Logistics Program. To receive a list of the sites being surveyed, or for additional information, please contact Jim Penta.

### Commodities Point of Distribution (C-POD)

During the planning team meeting on May 18th, the Interagency Coordination section and the Agency Operations section of the *C-POD Plan* were presented. Planning team members are asked to provide feedback on the sections by June 13th. The *Field Operation Guide (FOG)* is still being drafted and is under review by the Program Lead. **The next planning team meeting will be held on June 22nd at 1330.**

### Volunteers and Donations Management Annex (VDMA)

During the last VDMA planning team meeting, team members decided to split the *VDM Appendix* into two sections. The first section will now consist of reference materials, while the second section will provide more actionable items for tactical use during incident response. After the last planning team meeting, team members provided additional checklists and information related to effective donations warehouse management. With these documents in hand, the VDM suite is ready for final review by the Program Lead and Advisor this June. **The next planning team meeting will be held on June 20th at 1400.**

### Regional Resource Management Solution (RRMS)

LogCon 2011 provided an opportunity for continued discussion on interoperability, and highlighted interest among planning partners to continue coordinated efforts to adopt standards-based solutions that leverage the UICDS and IPAWS middle-ware solutions.

The RRMS Project continues to push forward to identify solutions. The RRMS assessment paper released in summer of 2010 is being updated, and will be re-released in the fall of this year, marking the end of the RRMS research phase.

**The next RRMS planning team meeting will be held on June 7th at 1000.**

## Functional Needs

The Regional Logistics Program continues to develop strategies for coordination with organizations that provide services to people with functional needs. We would like to expand representation on our planning teams to ensure that our plans will best serve the whole community during a catastrophe. If you are knowledgeable about functional access issues and how they relate to logistics planning or best practices and can assist in developing this component for our planning teams, please contact Jim Penta at [jpenta@regionalcatplanning.org](mailto:jpenta@regionalcatplanning.org).

## Area Logistics Emergency Response Teams (ALERT)

The *ALERT Concept Document* will be presented to the RCPT at an in-person meeting in June.

## Regional Asset Database Project (RADP)

The *RADP Strategy Document* is under final review before release to the RCPT. Jurisdictions that issued a request for data support services have been provided with an offer of support; all support will be completed no later than August 2011.

## Staging Area/Receiving and Distribution Center (RDC)

Development of the *RDC FOG* continues and the Introduction, Command, and Operations pieces of the document are now in coordinating draft mode. The Planning section of the FOG is presently under development, and will be released to the RDC planning team in early June. Efforts are also underway to identify additional subject matter experts who can provide feedback on the content developed to date; please contact Alexander Marks if you are available to provide comment on the document. **The next planning team meeting will be held June 21st at 1400.**

## Logistics Intern Program



The Regional Logistics Program would like to introduce our Summer 2011 Logistics Intern, Andrea Parker. Andrea is currently completing her Master's in Emergency Management at American Public University. She has previous work experience as a Logistics Dispatcher for the U.S. Forest Service and as a volunteer with the American Red Cross. Andrea will work closely with Nancy Harris on the development of the *Logistics Center (LC) Plan* as well as the ALERT initiative. Please join us in welcoming her to the Program.

## June 2011 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7 RRMS PTM8 1000-1100	8	9	10
13	14 PSMR PTM2 1400-1500	15	16	17
20 VDM PTM11 1400-1500	21 RDC PTM12 1400-1500	22 CPOD PTM10 1330-1430	23	24
27	28	29	30	

## Regional Logistics Program Contact Information

Name	Title	Initiative	Email	Phone
Jim Penta	Deputy Program Manager	CONOPS, Credentialing	<a href="mailto:jpenta@regionalcatplanning.org">jpenta@regionalcatplanning.org</a>	646-215-6566
Alexander Marks	Senior Logistics Planner	RRMS, RDC	<a href="mailto:amarks@regionalcatplanning.org">amarks@regionalcatplanning.org</a>	646-215-6564
Nancy Harris	Logistics Planner	VDMA, Conference, ALERT	<a href="mailto:nharris@regionalcatplanning.org">nharris@regionalcatplanning.org</a>	646-215-6563
Pearl Cheng	Logistics Planner	RADP, Website, C-POD	<a href="mailto:pcheng@regionalcatplanning.org">pcheng@regionalcatplanning.org</a>	646-215-6565
Detgen Bannigan Greeff	Planning Associate	Credentialing, PA, Website	<a href="mailto:dbannigan@regionalcatplanning.org">dbannigan@regionalcatplanning.org</a>	646-215-6567
Tom Rinaldi	Logistics Consultant	PSMR	<a href="mailto:trinaldi@regionalcatplanning.org">trinaldi@regionalcatplanning.org</a>	347-231-0266
Sandra Woods	Program Assistant	Conference, RRMS	<a href="mailto:swoods@regionalcatplanning.org">swoods@regionalcatplanning.org</a>	646-215-6578
Kiran Dhanji	Program Manager		<a href="mailto:kdhanji@oem.nyc.gov">kdhanji@oem.nyc.gov</a>	
Alex Markowski	Program Lead		<a href="mailto:amarkowski@oem.nyc.gov">amarkowski@oem.nyc.gov</a>	

- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents; all documents mentioned in this newsletter are available on the VJPO.
- ✧ For access to the VJPO or for more information on joining a planning team, please email [RCPLogistics@RegionalCATPlanning.org](mailto:RCPLogistics@RegionalCATPlanning.org).
- ✧ *Please note:* planning team participation is open to all.





Break-out session on "Is it Staging or Something Else?"



FEMA Prepositioned Equipment Program



Break-out session on "Dos and Don'ts of Volunteers and Donations"



Conference attendees enjoying a break



Regional Logistics Program Manager Kiran Dhanji



Regional Logistics Program Lead Alex Markwoski



LogCon Event Manager Nancy Harris and NJSP-OEM Lt. Col. Jerome Hatfield