



Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

Newsletter Issue No. 12 • April 2011

Pre-Scripted Mission Request (PSMR) Project Launch

In the aftermath of a catastrophic incident, as supply chains are disrupted and public access to life-sustaining commodities may be restricted, Pre-Scripted Mission Requests (PSMRs) can be used by the Emergency Manager to expedite the resource request process. **The Regional Logistics Program (RLP) is looking for individuals to serve on the new PSMR planning team** to help develop and vet a template for the top 50 PSMRs. The team will be facilitated by Tom Rinaldi, formerly of the New York State Office of Emergency Management. Project objectives include sharing information on how PSMRs may be used and the creation of PSMRs for the 50 most relevant missions. To participate in this planning effort, please contact Tom Rinaldi at trinaldi@regionalcatplanning.org or by phone at 347-231-0266. **The first planning team meeting is scheduled to take place on May 17th.**

Countdown to LogCon2011!

The Regional Logistics Program's inaugural conference, *LogCon 2011*, is almost here! Join us on **May 9th and 10th** in Mahwah, New Jersey, as we exchange lessons learned, best practices, and current challenges to promote a common and universal approach to disaster logistics across the Region. Registration is full, but you may join the wait list at www.logcon2011.org.



Concept of Operations (CONOPS)

On April 12th, the CONOPS planning team met to discuss the development of an executive-level version of the *CONOPS Plan*, which would provide strategic-level guidance for the logistics response to a disaster. Additionally, the planning team discussed the role that public disaster assistance and private sector integration might play in the broader framework of the CONOPS.

Intermodal Infrastructure Reports: Waterway

Efforts to assess the ability of the Region's waterway infrastructure to transport freight after a catastrophic incident continue to progress. This month, the list of 10 primary and 25 secondary waterway facilities included in our study was finalized by the CONOPS planning team along with key ranking criteria that will be used to assess each facility.

Credentialing

On April 7th, the Credentialing planning team met to discuss the status of the *Credentialing Annex*, which is considered complete after review and approval by the RCPT. A one-page Executive Summary and a two-page Brief were compiled to provide a snapshot of the *Credentialing Annex* to executive-level decision makers.

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing, and training efforts began.

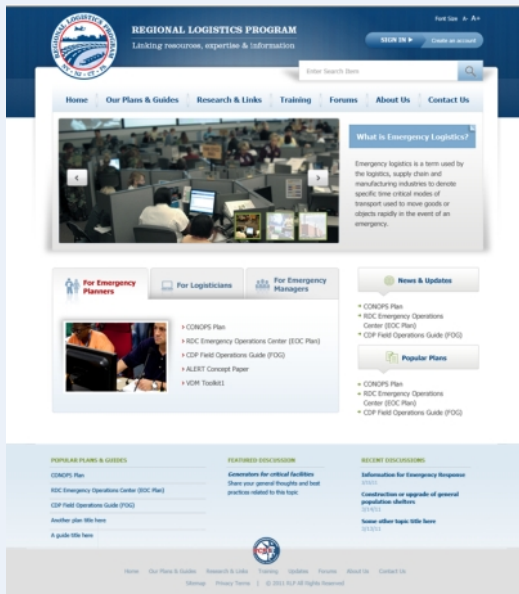
The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

Commodities Point of Distribution (C-POD, formerly CDP)

The *Commodity Distribution Point (CDP) Plan* has been renamed! In the last meeting, planning team members officially changed the plan title to *Commodities Point of Distribution (C-POD) Plan* in order to make our language more consistent with terminology already in use across the country. The reference to “commodities” should help distinguish this plan from the POD (Point of Dispensing) title used in the public health and medical sector. This month, the Operational Strategies section of the *C-POD Plan* was presented for planning team review. Comments and feedback will be discussed at **the next planning team meeting on May 18th**.

Website

Development of the Program Website is progressing rapidly. The design is clean, modern, and easy on the eyes, with intuitive navigation. Please assist the Program Team by recommending links, news feeds, and discussion topics that provide information for emergency managers and logisticians in our Region and beyond. Please send information to Pearl Cheng or Detgen B. Greeff.



Area Logistics Emergency Response Teams (ALERT)

The ALERT planning team is focusing its attention on identifying the most effective and efficient training for potential ALERT members. Training courses should teach individuals the skills necessary to serve as members of ALERT and provide knowledge that they can bring back to their home jurisdiction for everyday use. The ALERT concept document will be presented to the RCPT for review and discussion in the next few weeks.

Staging Area/Receiving and Distribution Center (RDC)

Last month, planning team members reviewed a first draft of the Operations Section of the *Receiving and Distribution Center Field Operations Guide (RDC FOG)*. Their feedback indicated that the document required streamlining and reformatting. During this month's planning team meeting, Alexander Marks presented a reworked draft of the Operations Section for another round of review by the planning team; the ensuing discussion continues to provide improvements that will help make this FOG a truly valuable tool for our Region. Any feedback from stakeholders across the Region and beyond is welcome at **the next planning team meeting on May 24th**.

Regional Asset Database Project (RADP)

The *RADP Strategy Document* was finalized in March and is under review by the Program Lead and Advisor. The time frame for jurisdictions to request assistance through the *RADP Survey* has closed; those jurisdictions that issued a request will receive support services this summer.

Program Team

We are pleased to announce several promotions within our Team! Jim Penta has taken on increased responsibility as the Deputy Program Manager. In addition, Alexander Marks has stepped into the role of Senior Logistics Planner. And, at NYC OEM, Program Lead Alex Markowski was recently promoted to Assistant Commissioner for Logistics.

Regional Resource Management Solution (RRMS)

The Regional Information Management Solution (RIMS) planning team continues to move forward with its efforts to bring interoperable capabilities to emergency managers across our Region. In the coming months, the planning team will define a regional roadmap for next steps, offering a common direction and solution for resource management and interoperability. In the meantime, exciting pilot projects of both the UICDS and IPAWS-OPEN platforms have begun and will provide milestones for the first of these steps. To become part of this initiative, join the **next planning team meeting on June 7th**.

Volunteers and Donations Management Annex (VDMA)

This month, the planning team discussed the *VDMA Appendix and Toolkit*, a document designed to provide resources and templates that will aid in the management of spontaneous volunteers and unsolicited donations. Templates can be used to quickly process volunteers at a Volunteer Reception Center or, with some customization, to create clear public messaging post disaster. The *Appendix and Toolkit* will eventually be provided on a flash drive or CD for ease of use. These resources allow even the least experienced Volunteer and Donations Management personnel to manage effective and efficient operations.

May 2011 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9 <i>LogCon 2011 Mahwah, NJ</i>	10 <i>LogCon 2011 Mahwah, NJ</i>	11	12	13
16	17 PSMR Kick-Off 1400-1600	18 CPOD PTM9 1400-1500	19	20
23	24 RRDC PTM11 1300-1400	25	26	27
30	31			

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- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents; all documents mentioned in this newsletter are available on the VJPO.
- ✧ For access to the VJPO or for more information on joining a planning team, please email RCPLogistics@RegionalCATPlanning.org.
- ✧ *Please note:* planning team participation is open to all.