



Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

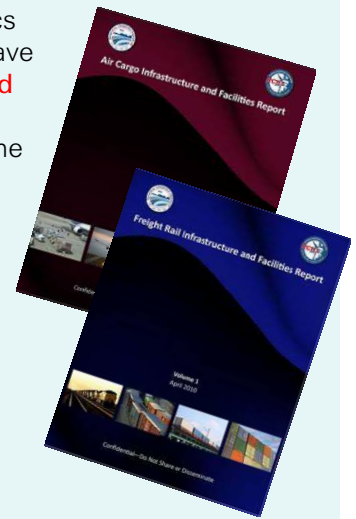
Newsletter Issue No. 8 • December 2010

Concept of Operations (CONOPS) FINAL DRAFT OUT FOR COMMENT

The final draft of the *CONOPS Playbook* was presented to the RCPT during the Logistics Plan Review Meeting on December 8th. Comments and feedback from this meeting have been incorporated into the document. **This final draft of the *Playbook* will be presented during the next CONOPS planning team meeting which will be held on Thursday, January 13th.** Once the planning team reviews the document, it will be forwarded to the RCPT to complete the CONOPS deliverable of the Program.

RELEASE OF AIR AND RAIL INFRASTRUCTURE REPORTS

The *Air and Rail Infrastructure Reports*, which provide an assessment of the Region's multimodal infrastructure capabilities to transport freight after a catastrophic incident, are now **ready for release**. Due to sensitive information contained in the documents, a single copy of each report is being distributed to each local and state emergency management office within the Region. An official from each office must sign a confidentiality agreement that recognizes the nature of the sensitive information contained therein before the documents are distributed. The program team is in the process of distributing the agreements. If your jurisdiction needs more information, please contact Jim Penta at jpenta@regionalcatplanning.org.



Regional Asset Database Project (RADP)

The RADP planning team is in the process completing the fifth objective of the project's six objectives. The Program has the resources that will allow the RADP planning team to provide no-cost data entry support to jurisdictions in the project site. In order for the team to provide this support, we need to first capture the overall resource cataloging needs of the jurisdictions. **A simple survey will be issued via e-mail in the first week of January to each interested jurisdiction in order to capture their resource cataloging needs.** The survey is due back on January 31st. All responses will be analyzed and interested jurisdictions will be notified of next steps. Please look out for the survey; if you have not received yours, contact Pearl Cheng at pcheng@regionalcatplanning.org

Volunteer and Donations Management Annex (VDMA)

The final piece in the VDMA suite of documents will be the topic of conversation at the next VDMA planning team meeting on **January 4th**. The *EOC Guidance document* has been designed for EOC personnel responsible for supporting volunteer and donations management operations. The guidance provided in the VDMA-EOC is time phased into three sections: Preparedness, Decision Making, and Response, and includes guidance on regional and organizational coordination. With the completion of this document, the VDMA is on track for RCPT review in the new year.

Program Internships

The Program is reviewing applications for the Spring 2011 Internship Program. **The deadline for applications has been extended to January 7, 2011.** For more information, to refer a candidate, or to submit your resume for consideration please contact Detgen Bannigan Greeff at dbannigan@regionalcatplanning.org

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing and training efforts began.

The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

Log Con 2011: A Universal Approach to Emergency Management Logistics

Call for Speakers

On May 9-10, the Regional Logistics Program will host its first Emergency Management Logistics Conference - **LogCon 2011: A Universal Approach to Emergency Management Logistics.**



The conference is designed to introduce and reinforce the concept of a **Universal Logistics Standard** for conducting emergency logistics preparedness, response and recovery operations that can be adopted throughout the Region and exported beyond its borders.

Emergency management professionals across government, private and nonprofit sectors will come together at **LogCon 2011** to share best practices, lessons learned and plan concepts, and to continue building regional planning communities in catastrophic emergency logistics.

LogCon 2011 features a keynote, plenary sessions and panel-led facilitated discussions with Subject Matter Experts, regional planning partners and the Program team. **Panelists are being sought to make 5-10 minute presentations during 90 minute facilitated discussion sessions in the following areas:**

Topic	Examples
Resource Management	<ul style="list-style-type: none"> Managing resource requests of all types Regional Resource Visibility and Sharing — Communicating between Incident Management Systems Who Moved My ARF? Using technology to maintain visibility Using Spontaneous Volunteers — Resources in your own backyard Expanded Dispatch = Building capacity
Distribution Management	<ul style="list-style-type: none"> Staging for the Region Commodity distribution — best practices; new ideas; models for success Collaborative response: Planning with the Military
Movement Control	<ul style="list-style-type: none"> Multimodal movement: The Region's Air, Rail, Truck and Waterway Infrastructure Getting the right resources to the right place at the right time Credentialing 101: The right people in the right place
Innovative Catastrophic Logistics Management	<ul style="list-style-type: none"> Innovative programs in the NY-NJ-CT-PA Region Getting PEP in your plan — A Look at Federal Programs Public-Private Partnerships — A roadmap for success The Universal Logistics Standard: The Region's Common Operating Picture

If you are interested in **presenting on a panel** at LogCon 2011 please contact Nancy Harris at nharris@regionalcatplanning.org

Credentialing

FINAL DRAFT OUT FOR COMMENT

The final draft of the Credentialing Annex was presented to the RCPT during the Logistics Plan Review Meeting on December 8th. Comments and feedback from this meeting have been incorporated into the document. This final draft of the annex will be presented during the next Credentialing planning team meeting which will be held on Wednesday, January 12th. Once the planning team reviews the document, it will be forwarded to the RCPT to complete the Credentialing Annex deliverable of the Program. As the document nears completion, the 30-member planning team, including logistics and credentialing experts from throughout the Region, will transition to become a *Sustainable Working Group* through which jurisdictions may continue to share information and expertise regarding Regional credentialing initiatives.

Area Logistics Emergency Response Teams (ALERT)

The *ALERT Concept Paper* is nearing completion and will be ready for review by the planning team at the next meeting on **Wednesday, January 12th**. Based on feedback from planning team members, the ALERT concept has been updated to be more responsive to the needs of the Region and to enhance program sustainability. The team will review the latest concepts in ALERT organization and deployment and discuss revisions to the training and equipment recommendations. Following this planning team meeting, the RCPT will be briefed on the status of ALERT, and work will begin on the development of specific training for potential ALERT Responders.

Commodity Distribution Point (CDP)

Parts one and two of the draft *CDP Plan*, an operational document with an EOC focus, are currently being updated. Planning team members are encouraged to continue sending in their feedback on the draft CDP Plan. The *CDP Field Operations Guide (FOG)* has been formatted for field use and is being reviewed by the Project Lead. The next CDP planning team meeting is scheduled for **Tuesday, January 11th**.

Website

Vendor proposals for the Program website are currently under review. Website development will commence soon.

Staging Area/Receiving and Distribution Center

Last month, the planning team continued discussions on the *FOG*, and made the decision to rename this operational component as a Regional Receiving and Distributing Center (RRDC). The planning team also agreed to use a management structure for the RRDC that adheres to ICS protocol and procedures, with:

- Reliance upon Logistics Section expertise for receipt and movement control of supplies and shipments on-site;
- Use of Planning Section capabilities for tracking receipt and deployment of shipments; and
- The role of the Operations Section oriented toward benchmarking and constant assessment of capabilities to ensure the RRDC continually meets requirements as defined by the RRDC's responsible agency.

The first draft of the *RRDC FOG* is under development, and will be released to the planning team in early 2011.

Regional Resource Management Solution (RRMS)

Over the past month, the Regional Information Management Solution (RIMS) planning team met several times to discuss next steps for the RRMS project. We have now received feedback from our Federal partners that suggests that **it may be some time before the Region receives firm direction on potential interoperability options such as IPAWS-OPEN and UICDS**. Accordingly, planning team partners are spearheading efforts to accelerate the development of a regionally-led solution.

At present, a standards-based approach appears to be the least invasive solution for pursuing interoperability across the Region; both NJ OHSP and NYC OEM have expressed strong support for adopting the EDXL-RM standard within their respective jurisdictions and RIMS planning team members have been offered opportunities to become involved in future standards development efforts. In addition, several jurisdictions within the Region are undertaking pilot demonstrations on both the IPAWS-OPEN and UICDS platforms, which should provide information on challenges and best-practices for the Region.

Since the RRMS is near completion of its programmatic goals, upcoming RRMS discussions will focus more on its partner project, the VROC, as well as steps to ensure continued discussions and situational awareness among planning team members as information sharing and capabilities advance for the Region.

January 2010 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4 VDMA PTM7 1400-1500	5	6	7
10	11 CDP PTM7 1400-1500	12 CRED PTM7 1100-1200 ALERT PTM 1400-1500	13 CONOPS PTM8 1100-1200	14
17 Martin Luther King Jr. Day	18 RIMS PTM 1000-1100	19	20 SA PTM7 1400-1500	21
24	25	26	27	28
31				

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- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents.
- ✧ For access to the VJPO or for more information on joining a planning team, please email RCPLogistics@RegionalCATPlanning.org
- ✧ *Please note:* planning team participation is open to all.
- ✧ All documents mentioned in this newsletter are available on the VJPO.